



CATALOG ADDENDUM TO  
2023-2025  
Official School Catalog  
Volume XII

**New Britain Campus**  
200 John Downey Drive  
New Britain, CT 06051  
860-225-8641  
**Main Campus**

**Shelton Campus**  
8 Progress Drive  
Shelton, CT 06484  
203-929-0592  
**Branch Campus**

**CORRECT the CIP CODE for the following program on page 7:**

**Air Conditioning, Refrigeration, and Heating Technology**

**HVACR41D– DIPLOMA PROGRAM**

**CIP CODE: 15.0501**

**EFFECTIVE MAY 5, 2023**

**REVISE the 2<sup>nd</sup> paragraph in the following policy page 32:**

**Class Schedules**

The typical maximum class size for non-nursing programs is 40 for classroom settings and 40 for laboratory settings. The typical maximum class size for the Practical Nursing program is 60 for classroom settings in Shelton and New Britain, and 40 for laboratory settings at both campuses.

**EFFECTIVE MAY 16, 2023**

**REVISE the prerequisites for the following program and course descriptions on pages 7, 13 & 14:**

**Air Conditioning, Refrigeration, and Heating Technology**

**HVACR411D–DIPLOMA PROGRAM**

HV138 - EPA Refrigerant Standards and Certification

*Prerequisite: None*

HV141 – Forced Air Heating and Cooling

*Prerequisite: HV136*

HV145A – Sheet Metal Theory I

*Prerequisites: HV131A, HV131B*

HV147 – SMACNA

*Prerequisite: None*

**EFFECTIVE JULY 13, 2023**

**REVISE the following policy on page 22:**

**Admission Requirements – Practical Nursing**

*(Required for applicants of the Practical Nursing program)*

In order to be considered for acceptance into the Practical Nursing program, an applicant must meet the following additional requirements to those listed above:

- be eighteen years of age on or before graduation of the Practical Nursing program;
- complete a nursing entrance assessment exam with acceptable results as established by the school;
- Criminal history background check with acceptable results as established by the school.
- Students must provide proof of Covid-19 vaccinations. This is defined as a completed series of vaccinations which could be one dose of Johnson & Johnson and two doses of Pfizer or Moderna or evidence of one bivalent dose (vaccination card reflects a date of August 2022 or later).

**REVISE #1 of the following policy on page 22:**

**Important Disclosures Regarding the Practical Nursing Program**

1. Complete the school's physical examination form including completion of required titers and documentation of current flu vaccine and COVID Booster, when eligible or evidence of one bivalent dose (vaccination card reflects a date of August 2022 or later).

**EFFECTIVE JULY 19, 2023**

**REVISE the following bullet on page 20:**

**Approvals**

- The practical nursing program offered at the New Britain campus operates under full approval by the Connecticut Board of Examiners for Nursing. The practical nursing program (day and evening sections) offered at the Shelton campus are operating under the status of conditional approval.

**EFFECTIVE AUGUST 15, 2023**

**REVISE the first paragraph of the following policy on pages 32-33:**

**Attendance**

The technical nature of the training and graduate employability goals of the programs offered requires that students attend classes on a regular basis. Our expectation is that students will attend all sessions for courses in which they are registered. Class attendance is monitored daily commencing with the student's first official day of attendance and a student will be considered withdrawn from a course or courses when any of the following criteria are met:

- The fourteenth consecutive calendar day of absence (two weeks) with the exception of published holidays and breaks;
- Cumulative absences prevent the student's ability to master the course content during the remainder of the scheduled course, term, or semester as determined by the course syllabus.

**REVISE the following course descriptions located on pages 14 & 15:**

**CUL240SA – FOODSERVICE OPERATIONS**

90 Contact Hrs (45 Lecture, 45 Lab); 3.5 Credits

This course serves as an introduction to the real world of foodservice operations in which students make use of the skills that they have acquired. Making use of the classic brigade system, individuals will have the opportunity to prep and work all stations both in the kitchen and dining room. Stations will include, but are not limited to Sous Chef, Maître d', Saucier, Garde Manger, Server, Back Waiter, Grillardin. This course will expand upon the creation of menus in regards to nutrition, specialty diets, seasonality and demographics, all the while, monitoring food & beverage costs and labor cost. The exploration of different types of menus will be a focal point of this course. From the creation of cohesive menus, to proper applications of the products available, to the execution of individual's job description, the future foodservice professional will be a great fit in the modern kitchen. Adherence to proper safety and sanitation requirements will also be strictly monitored. This class will take all knowledge, skills, and techniques that have been taught, and apply it in such a way to link the training to the externship section and finally to the long successful careers ahead.

*Prerequisite(s): None*

**IBP140SA - BAKING AND PASTRY TECHNIQUES**

90 Contact Hrs (45 Lecture, 45 Lab); 3.5 Credits

This course explores the world of baking and pastry making through the eyes and needs of the culinary student. The baking skill, knowledge, experience and perspective gained through this course leads to the development of better overall chefs, managers and business owners. Each aspect of the baking spectrum is examined through its function of ingredients, mixing methods and finishing techniques. Basic bread baking principles explain how a simple formula of water, yeast, salt and flour is transformed into bread with irresistible taste, texture and fragrance. Danish pastries, pies and cakes are prepared, presented, tasted and critiqued. Restaurant-style desserts are prepared in both classical and modern styles. On-going professional and personal development is continued through the exposure to, and examination of, professional baker and pastry chef organizations, and dessert menu development. Elements of healthy alternatives are discussed and prepared. Elements of healthy alternatives are discussed and prepared.

*Prerequisite: None*

**IBP150SA - ARTISAN BREADS AND VIENNOISERIE**

90 Contact Hrs (45 Lecture, 45 Lab); 3.5 Credits

This course explores the time-honored craft of bread making. The focus is on the world of breads, doughs, and batters from the simplicity of the classical French baguette to the elegance of a flaky croissant. The art and science of baking is explored through extensive ingredient identification and experimentation. Today's educated and quality-minded public has turned its sights to the professional baker to create handcrafted artisan-style breads. Viennoiserie style breakfast pastries such including Danish pastry along with muffins, scones and a variety of croissants are created, critiqued and consumed. Elements of healthy alternatives are discussed and prepared. Industry demands for specialty diets and nutritional elements of healthy alternatives are discussed and prepared. Industry demands for specialty diets and nutritional elements of healthy alternatives are discussed and prepared.

*Prerequisite: None*

**EFFECTIVE SEPTEMBER 7, 2023**

**REVISE the third paragraph of the program objective in the following program on page 11:**

## **Medical Assistant**

### **MAPX100 – DIPLOMA PROGRAM**

Graduates of this program may find entry-level positions as a Medical Assistant. It also provides the diversity of other settings such as doctors' offices, hospitals, urgent care, outpatient care centers, and other medical facilities.

**EFFECTIVE SEPTEMBER 26, 2023**

**REVISE the following program on page 12:**

## **Practical Nursing**

### **LPN102D – DIPLOMA PROGRAM**

*Program Fact Sheet to follow*

**EFFECTIVE OCTOBER 1, 2023**

**REVISE the first paragraph of the following policy on page 33:**

## **Make-Up**

Upon return to school following an absence, students are required to turn in any work that was due while they were absent in order to receive up to the original 100% credit. A reduction in credit for make-up work will be applied to all late submissions based on the following criteria:

- Up to 90% credit for all work turned in up to one week late from the date of your return.
- Up to 80% credit for all work turned in up to two weeks late from the date of your return.
- Any work turned in after two weeks late will receive a grade of 0%.

Availability for make-up on high stakes assessments (e. g. mid-terms and final exams) may be limited, and the date and time of make up on high stakes assessments must be agreed upon by faculty. Regardless of the timeframes referenced above, all work must be completed in a timely manner in order to process final grades, grade appeals and/or to resolve incomplete grades.

Any exceptions due to extenuating circumstances are managed at the discretion of the Director of Education and/or the Campus President. Documentation may be required to justify extenuating circumstances.

**REVISE the following policy on pages 32-33:**

## **Attendance (*Non-Nursing*)**

The technical nature of the training and graduate employability goals of the programs offered requires that students attend classes on a regular basis. Our expectation is that students will attend all sessions for courses in which they are registered. Class attendance is monitored daily commencing with the

student's first official day of attendance and a student will be considered withdrawn from a course or courses when any of the following criteria are met:

- The fourteenth consecutive calendar day of absence (two weeks) with the exception of published holidays and breaks.
- Cumulative absences prevent the student's ability to master the course content during the remainder of the scheduled course, term, or semester as determined by the course syllabus.

Approved employment interviews (established per school policy) are not counted as absences for attendance purposes.

Students receiving funds from any state or federal agency may be subject to the additional attendance requirements of that specific agency.

A Pending Course Schedule (PCS) student status is a temporary period of non-attendance not to exceed a maximum of 60 calendar days. The status is intended to support student progression and is applied when a student has a course that is not available due to, but not limited to, interruption in their enrollment because of a course failure, a shift change, a leave of absence, or failure to meet graduation requirement. The PCS status is not included in the 150% maximum timeframe calculation.

*Note: Calendar day calculations include all days visible on a calendar without exception.*

**REVISE the first sentence of the third paragraph in the following policy on page 38:**

## **Withdrawals and Incomplete Grades**

An "I"ncomplete is given to students who do not complete a test or required course work.

**EFFECTIVE NOVEMBER 6, 2023**

**ADD the following policy to the GENERAL STUDENT INFORMATION section on page 30:**

## **Learning Resource Center**

At Lincoln, we are dedicated to providing students with learning resources that enhance their educational journey and career readiness. Our learning resource system includes a wealth of online tools and facilities. Central to this system is our Learning Resource Center ("LRC") that offers students access to a vast collection of online databases covering hundreds of subjects that are available 24/7. These databases house a variety of digital materials, including eBooks, scholarly journals, market reports, dissertations, working papers, streaming videos, and electronic journals. Both our online and campus-based LRC offer a focused setting to enhance the overall learning experience.

**ADD the following policy to the ACADEMIC INFORMATION section on page 39:**

## **Independent Study**

In certain circumstances a student is unable to take a course at its scheduled time or a student might need a course to graduate that is not scheduled in the time remaining in his or her program. When this situation occurs, the school may authorize the student to take the course through independent study. In order to take a course through independent study, an approved plan must be signed by the applicable staff members at the school.

If the school grants the student permission to take the course through independent study, the student must agree in writing to the study plan including the syllabus that outlines the learning objectives, texts, course requirements, evaluation criteria, meeting dates, and examination dates for the course.

A student must meet the following conditions to take a course through independent study:

1. Successfully completed at least 50% of the credit hours required in the program;
2. Have an overall cumulative grade point average (CGPA) of at least 2.0;
3. Making satisfactory academic progress (SAP).

No more than 10% of a program offering is permitted to be delivered via independent study. Further, there may be some courses that do not lend themselves to independent studies. The school reserves the right to deny any student the ability to take a course through independent study.

**ADD the following policy to the ADMISSIONS section on page 22:**

## **Admission Procedures**

Persons desiring to make application for admission should contact the School directly, or speak with an Admissions Representative. Applicants must:

1. Be interviewed by an Admissions Representative or other member of the School staff.
2. Complete an Enrollment Agreement (Student Contract).
3. Submit information which may be required to determine individual qualifications by program such as, but not limited to, proof of high school diploma or equivalent.
4. Complete any required entrance examination or learner assessment, if applicable.

**REVISE the second bullet in the following policy on page 22:**

## **Admission Requirements**

- Provide a fully executed Enrollment Agreement.

**ADD as the last paragraph to the following policy on page 38:**

## **Withdrawals and Incomplete Grades**

Should this effect the students expected graduation date, students are notified via the web-based student portal (**Lincoln's Student Portal**).

**REVISE the following policy on page 30:**

## **Official Student Communication**

Replace (**MyCampusLinc**) with (**Lincoln's Student Portal**)

**ADD the following policy to the GENERAL STUDENT INFORMATION section on page 30:**

## **Emergency Preparedness**

Emergency preparedness information can be obtained in the following link:

[https://www.lincolntech.edu/download/consumer/HS\\_ERP.pdf](https://www.lincolntech.edu/download/consumer/HS_ERP.pdf)

# Practical Nursing

## LPN102D—DIPLOMA PROGRAM

### DAY/EVENING PROGRAMS

total instructional hours. . . . . 1600  
 total semester credits\* . . . . . 62.0  
 weeks to complete (day). . . . . approximately 52 (including holidays and scheduled breaks)  
 weeks to complete (eve). . . . . approximately 92 (including holidays and scheduled breaks)

\*The listing of credits is not meant to imply that credits can be transferred into college or other private career school programs. Transfer credits are at the sole discretion of the receiving school.

CIP CODE: 51.3901

SOC CODE: 29-2061

#### program objective

The Practical Nursing Program is designed for the adult learner who wishes to pursue a career in nursing. The program graduates are eligible to sit for the National Council Licensure Examination (NCLEX-PN). If a graduate of the program obtains licensure there will be a variety of employment opportunities including, but not limited to, physician offices, clinics, nursing homes, home care and rehabilitation centers.

Nursing is a caring profession that assists individuals, families, groups, and communities in the promotion of optimal health. Nursing is a dynamic profession that works with other members of the healthcare team to promote wellness and assist in preventing illness, restoring health, and facilitating coping. The aim of

nursing is to provide individualized, holistic, and culturally competent care to the diverse communities they serve.

Practical Nurses function as a contributing member of the health care team by providing nursing care under the direction of a registered nurse or licensed physician. The Practical Nursing scope of practice includes contributing to data collection, nursing diagnosis, planning, implementation, and evaluation of the plan of care utilizing critical thinking and sound clinical judgement.

Duties may include assignment of specific tasks and reinforcing teaching of basic nursing skills and principles. Practical nurses provide safe, quality care within the legal and ethical framework of the nursing profession.

number	course	lecture hours	lab hours	internship hours	total hours	total credits	prerequisites
<b>SEMESTER I</b>							
PN111C	Human Anatomy & Physiology	120	0	0	120	5.50	
PN112C	Nursing Fundamentals I	65	40	0	105	4.50	
PN113C	Professional Awareness	20	0	0	20	0.50	
PN114C	Nursing Clinical I	0	0	160	160	5.50	
SEMESTER I TOTALS		205	40	160	405	16.0	
<b>SEMESTER II</b>							
PN121C*	Nursing Fundamentals II	55	30	0	85	3.50	PN111C, PN112C, PN113C, PN114C
PN122C*	Pharmacology	50	10	0	60	2.50	PN111C, PN112C, PN113C, PN114C
PN123C*	Growth and Development Across the Lifespan	30	0	0	30	1.00	PN111C, PN112C, PN113C, PN114C
PN125C*	Nursing Clinical II	0	0	220	220	7.50	PN111C, PN112C, PN113C, PN114C
SEMESTER II TOTALS		135	40	220	395	14.5	
<b>SEMESTER III</b>							
PN131L*	Mental Health Nursing	45	0	0	45	2.00	PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C
PN132C*	Maternal-Child and Pediatric Nursing	65	5	0	70	3.00	PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C
PN133C*	Nursing Across the Lifespan I	80	10	0	90	4.00	PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C
PN134C*	Nursing Clinical III	0	0	200	200	7.00	PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C
SEMESTER III TOTALS		190	15	200	405	16.0	
<b>SEMESTER IV</b>							
PN241C*	Nursing Across the Lifespan II	120	10	0	130	6.00	PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C, PN131L, PN132C, PN133C, PN134C
PN242C*	Professional Development	45	0	0	45	2.00	PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C, PN131L, PN132C, PN133C, PN134C
PN243C*	Nursing Clinical IV	0	0	220	220	7.50	PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C, PN131L, PN132C, PN133C, PN134C
SEMESTER IV TOTALS		165	10	220	395		
TOTALS		695	105	800	1600	62.0	

Note: The listing of credit hours is not meant to imply that credits can be transferred into college or other private career school programs. Transfer credits are at the sole discretion of the receiving school. Maximum Time Frame: 93 semester credits.

\*Prerequisite required.



### NEW BRITAIN AND SHELTON CAMPUSES

200 John Downey Drive • New Britain, CT 06051 • 860.225.8641 • Toll Free: 800.336.6384

8 Progress Drive • Shelton, CT 06484 • 203.929.0592 • Toll Free: 800.336.6384

[www.lincolntech.edu](http://www.lincolntech.edu)

LOANS AND GRANTS AVAILABLE TO THOSE WHO QUALIFY



**PN111C–HUMAN ANATOMY & PHYSIOLOGY**

120 Contact Hrs (120 Lecture, 0 Lab); 5.5 Credits

This course is designed to provide information necessary to gain a basic knowledge of the anatomical structure and the normal function of the human body. Course content includes a focus on basic medical terminology. The primary goal of this course is to provide a foundation upon which students may build further knowledge and skills to render quality patient care. This course also relates how the parts of the body influence each other and contribute to effective overall functioning in maintaining homeostasis.

*Prerequisite(s): None*

**PN112C–NURSING FUNDAMENTALS I**

105 Contact Hrs (65 Lecture, 40 Lab); 4.5 Credits

The Nursing Fundamentals I course provides instruction on the basic nursing skills and introduction to Maslow's Hierarchy of Needs. Essential concepts include the nursing process, health data collection, documentation, asepsis, basic nutrition, vital signs, and mobility. Nursing skills are practiced and validated in the nursing skills laboratory and applied in the clinical settings during Clinical I. Emphasis is placed on Watson's human caring theory of nursing as the basis for providing compassionate care with respect and humility. The core competencies of the National League for Nursing (NLN) are used as the foundation for students to learn basic patient-centered care and concepts of safe healthcare environments.

*Prerequisite(s): None*

**PN113C–PROFESSIONAL AWARENESS**

20 Contact Hrs (20 Lecture, 0 Lab); 0.5 Credits

This course introduces students to the history of nursing and the contributions to the profession by practical nursing. Students explore the role of the practical nurse, the clinical decision-making process; the healthcare team concept; problem-solving/critical thinking; ethical/legal/moral issues; and teaching/learning processes. Students learn study skills and strategies for success in nursing studies. Emphasis is placed on Watson's human caring theory of nursing to understand the contributions of practical nursing to the holistic care and health of clients. The core competencies of the National League for Nursing (NLN) are used as the foundation for students to learn team collaboration, development of professional identity, evidence-based practice, and spirit of inquiry.

*Prerequisite(s): None*

**PN114C–NURSING CLINICAL I**

160 Contact Hrs (160 Clinical Hours); 5.5 Credits

Nursing Clinical I is the first of four clinical courses with a focus on the needs of clients in long-term care settings for students to provide safe, quality nursing care. Students apply fundamental knowledge acquired from nursing theory classes and interactive laboratory experiences to provide basic care to clients and families. Students use the theory of Maslow's Hierarchy of Needs as a guide for assisting clients in meeting their basic healthcare needs. Clinical experiences focus on implementation of the nursing process, health data collection, documentation, asepsis, nutrition, vital signs, and mobility. Students learn holistic, individualized client care delivery with compassion, respect, and humility based upon Watson's human caring theory of nursing. The National League for Nursing's (NLN) core competencies are used for students to develop a foundation in clinical problem-solving, caring, communication, and identification of client health education needs. *Clinical competencies must be successfully completed to receive a passing grade for this course.*

*Prerequisite(s): None*

**PN121C–NURSING FUNDAMENTALS II**

85 Contact Hrs (55 Lecture, 30 Lab); 3.5 Credits

The Nursing Fundamentals II course provides a continuation of instruction on basic to intermediate nursing skills and Maslow's Hierarchy of Needs. Essential concepts include oxygenation, elimination, sleep/rest needs, pain management, infection control, nutrition/diet therapy, and wound care. Nursing skills are practiced and validated in the nursing skills laboratory and applied in the clinical settings during Clinical II. Emphasis is placed on Watson's human caring theory of nursing as the basis for problem-solving, respectfully assisting with human needs, and the importance of human caring relationships for health and healing. The core competencies of the National League for Nursing (NLN) are used as the foundation for students to learn evidence-based rationale for clinical decisions and culturally competent care.

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C*

**PN122C–PHARMACOLOGY**

60 Contact Hrs (50 Lecture, 10 Lab); 2.5 Credits

This course provides an introduction to major drug classification systems and medication effects on the human organism. Principles of pharmacology provides a foundation for the general actions, therapeutic uses, side effects, and nursing implications common to each drug classification system. The National League for Nursing's (NLN) core competencies are used as the foundation for students to learn safety in administration of medications and to provide culturally competent nursing care and health teaching. Emphasis is placed on a comprehensive review of mathematical functions as they relate to dosage calculations. Students will be required to successfully pass a Dosage Calculations exam. This course includes principles of medication administration and requires students to demonstrate competency in medication administration skills in the laboratory setting.

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C*

**PN123C–GROWTH AND DEVELOPMENT ACROSS THE LIFESPAN**

30 Contact Hrs (30 Lecture, 0 Lab); 1.0 Credits

This course provides an overview of the biological, social, and psychosocial processes that contribute to human growth and development across the lifespan. Theories of development, learning, and personality provide the basis of nursing care for clients at all stages of life. Essential concepts include sociology, culture, status, role, and identity. Emphasis is on the physical and psychosocial care of individuals over the life span. The role of the nurse in preventative and restorative care throughout the life span is highlighted.

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C*

**PN125C–NURSING CLINICAL II**

220 Contact Hrs (220 Clinical Hours); 7.5 Credits

Nursing Clinical II is a continuation of Nursing Clinical I with the focus on students providing safe, quality care for adults in healthcare settings. Students apply knowledge and basic to intermediate skills practiced in the laboratory sessions to provide care for assigned clients. Students develop an exemplar to demonstrate application of Maslow's Hierarchy of Needs to assist clients in meeting their basic healthcare needs. Clinical experiences focus on the nursing process to contribute to the client's plan of care, health data collection, documentation oxygenation, elimination, sleep/rest needs, pain management, infection control, nutrition/diet therapy, wound care and medication administration. Watson's human caring theory of nursing provides the basis for holistic, individualized, and compassionate care. The National League for Nursing's (NLN) core competencies are used for students to continue learning clinical problem-solving strategies with an emphasis on health teaching. *Clinical competencies must be successfully completed to receive a passing grade for this course.*

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C*

**PN131L–MENTAL HEALTH NURSING**

45 Contact Hrs (45 Lecture, 0 Lab); 2.0 Credits

This course is designed to build a foundation for care of the client with mental health needs throughout the life span. This course focuses on current theories, treatment modalities, pharmacology, and use of the nursing process to facilitate therapeutic communication. Essential concepts include ethical and legal considerations that affect individuals with emotional and behavioral needs. Emphasis on Watson's human caring theory of nursing serves as the basis for students to cultivate sensitivity to meet the needs of clients with a variety of mental health disorders. The core competencies of the National League for Nursing (NLN) provide a framework for students to promote human dignity and personal growth of clients with psychological and psychosocial disorders.

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C*

**PN132C–MATERNAL-CHILD AND PEDIATRIC NURSING**

70 Contact Hrs (65 Lecture, 5 Lab); 3.0 Credits

This course covers the physical and emotional aspects of pregnancy, labor, delivery and postpartum care. The course includes care of the pediatric client with various childhood illnesses. Emphasis is placed on health promotion and the LPN's role in health education for the mother with newborn infant and pediatric population. Watson's human caring theory provides a framework for students to gain an understanding of the teaching-learning process within a healing/wellness coaching model. Health problems that complicate pregnancy are discussed including those related to the mother and the infant. Childhood illnesses that affect



children and adolescents are discussed and the impact on individuals, families and society. Pharmacology pertaining to maternal-child health is also discussed. The nursing process is applied to provide safe, quality, individualized client care based on the core competencies of the National League for Nursing (NLN).

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C*

### PN133C—NURSING ACROSS THE LIFESPAN I

*90 Contact Hrs (80 Lecture, 10 Lab); 4.0 Credits*

This course is designed to provide the student with a broad base of knowledge of selected diseases and disorders which affect individuals as they move along the wellness/ illness continuum. Emphasis will be placed on using the nursing process to meet the unique needs of each client, family, and/or support system during disruptions of health with the goal of returning the individual to an optimal level of wellness or to support them in managing illnesses. The concept of cultural competence is presented with its application in creating a healing environment to provide nursing care in congruence with the culture, religion, and spiritual beliefs of adults with medical- surgical illness based on Watson's human caring theory. Course content includes the basic pathophysiology within selected biological system disorders. The core competencies of the National League for Nursing (NLN), are emphasized with a focus on evidence-based practice and the assessment of medication effectiveness for the restoration and maintenance of health.

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C*

### PN134C—NURSING CLINICAL III

*200 Contact Hrs (200 Clinical Hours); 7.0 Credits*

This Clinical Experience integrates elements of Medical Surgical Nursing, Mental Health Nursing, Maternal-Child and Pediatric Nursing. Clinical rotations provide students the opportunity to deliver direct client care, as well as observation experiences in a variety of healthcare settings that include sub-acute, mental health, pediatric, and maternal newborn. Clinical experiences focus on the nursing process to contribute to the client's plan of care, health data collection, documentation, wound care, medication administration, and discharge teaching for the client and family. Watson's human caring theory of nursing serves as a foundation to provide individualized, culturally competent nursing care and health teaching in congruence with the client's values, culture, religion, and health beliefs. The National League for Nursing's (NLN) core competencies are used for students to continue to develop clinical judgment skills with an emphasis on quality improvement. *Clinical competencies must be successfully completed to receive a passing grade for this course.*

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C*

### PN241C—NURSING ACROSS THE LIFESPAN II

*130 Contact Hrs (120 Lecture, 10 Lab); 6.0 Credits*

This course is a continuation of Nursing Across the Lifespan I and provides students the opportunity to gain an advanced level of understanding related to evidence-based nursing care to improve client outcomes. Course content focuses on the nursing care delivery for adult clients living with medical-surgical illnesses. Multi-system disorders are integrated throughout this course to provide students with a comprehensive understanding of alterations in health. Cultural and ethnic implications and variations provide students with a holistic perspective of authentic listening and presence based on Watson's human caring theory. Course content includes the basic pathophysiology within selected biological system disorders. The needs of clients with a variety of health alterations provides students with the knowledge to deliver safe, quality nursing care based on the core competencies of the National League for Nursing (NLN).

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C, PN131L, PN132C, PN133C, PN134C*

### PN242C—PROFESSIONAL DEVELOPMENT

*45 Contact Hrs (45 Lecture, 0 Lab); 2.0 Credits*

This course is designed to prepare the student for the role transition to Licensed Practical Nurse. Topics in professionalism include the responsibility of licensure, the importance of continuing education, concepts of management and supervision of client care, conflict resolution, communication through informatics, and the involvement in nursing organizations. State Board of Nursing regulations and Practical Nursing Standards of Practice will also be discussed. Disaster Preparedness Nursing and the Licensed Practical Nurse's role along with Bioterrorism issues will be included. Watson's theory of nursing guides the student in self-care and to understand the responsibility of nurses to advocate for and practice ethical human caring of clients. Emphasis is placed on the National League for Nursing's (NLN) core competencies related to development of professional identity and the application of quality improvement, nursing standards, and practice guidelines as a basis for clinical judgment. Learning activities to promote preparation of NCLEX testing are integrated throughout the course.

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C, PN131L, PN132C, PN133C, PN134C*

### PN243C—NURSING CLINICAL IV

*220 Contact Hrs (220 Clinical Hours); 7.5 Credits*

This Clinical Experience is a culmination of previous clinical courses with a focus on holistic, individualized care of the client. Clinical rotations provide students the opportunity to care for clients of all ages in various healthcare settings. Clinical experiences focus on the nursing process to evaluate the client's response to the plan of care, health data collection, documentation, medication administration, and health teaching for the client and family. The focus is on the individual as a client within the context of the family and community and the importance of health promotion using Watson's human caring theory of nursing. Students develop an exemplar to demonstrate application of Watson's caring theory to client care delivery. The National League for Nursing's (NLN) core competencies are used for students to continue to develop competency in prioritization and clinical judgment, communication, providing client education, and facilitating continuity of care following discharge. Intravenous (IV) therapy education sessions include a review of IV therapy concepts covered throughout the curriculum, roles and responsibilities of the practical nurse in monitoring and maintenance of IV therapy, as well as skills validation for care of clients receiving IV therapy. A leadership experience is incorporated into this clinical course to prepare graduates for the charge nurse role for LPNs. *Clinical competencies must be successfully completed to receive a passing grade for this course.*

*Prerequisite(s): PN111C, PN112C, PN113C, PN114C, PN121C, PN122C, PN123C, PN125C, PN131L, PN132C, PN133C, PN134C*

**REVISE the following policy in the FINANCIAL AID PROGRAMS section on page 25:**

**LINCOLN BRIDGING THE GAP GRANT**

The Lincoln Bridging the Gap Grant is a need-based institutional grant awarded to eligible full-time students who have remaining unmet calculated financial need. Eligibility for this program is determined based on the following criteria:

- Confirmed enrollment in an approved program of study
- Completed FAFSA for the applicable award year with an official Student Aid Index (SAI)
- Acceptance of all available student aid from federal, state, and other sources.
- Remaining financial need for direct costs (tuition, fees, and housing, if applicable) greater than \$500 after all other sources of student aid have been exhausted, including Federal Direct Loans and Federal PLUS Loans.

The Lincoln Bridging the Gap Grant amount will vary depending on each applicant's calculated financial need. The grant is awarded in up to two disbursements per academic year. Should funding cease, the grant will no longer be offered, but those students already awarded will continue to receive the grant until completion of, or withdrawal from their program.

**ADD the following policy to the FINANCIAL AID PROGRAMS section on page 25:**

**RELOCATION ASSISTANCE GRANT**

The Relocation Assistance Grant (previously called Pride Grant) is an institutional grant available to students who are relocating 50 miles or more to attend a Lincoln Tech Campus to assist with expenses related to Lincoln Tech-owned housing, either on- or off-campus. Each eligible student may apply for one grant with an award of up to \$1,000. The grant will be prorated over the entire length of his/her program. Eligibility for this program is determined based on the following criteria:

- Confirmed enrollment in an approved program of study.
- Completed FAFSA for the applicable award year with an official Student Aid Index (SAI).
- Must be relocating 50 miles or more to attend a Lincoln Tech campus

Should funding cease, the grant will no longer be offered, but those students already awarded will continue to receive the grant until completion of or withdrawal from their program.

**REVISE the fifth bullet in the FINANCIAL AID PROGRAMS section on page 25:**

**FRIENDS AND FAMILY EDUCATION GRANT**

- Must start training program by December 31, 2024

**EFFECTIVE JANUARY 4, 2024**

**REVISE the section of the policy below on page 22:**

**Important Disclosures Regarding the Practical Nursing Program**

Applicants for the Practical Nursing program are required to successfully complete the Test of Essential Academic Skills (TEAS), which is administered through Assessment Technologies Institute (ATI), and must achieve the minimum score as listed below:

**ATI TEAS MINIMUM SCORE**

<b>PROGRAM</b>	<b>MINIMUM SCORE</b>
PRACTICAL NURSING	44% ADJUSTED COMPOSITE SCORE

If the applicant does not pass the ATI TEAS assessment they will be allowed to retake the test but a fee of \$50 will be due at the time of testing.

**Exception to the ATI TEAS Policy:**

Students transferring from another school may or may not be required to take, or re-take, the ATI TEAS pre-entrance exam only when the following conditions have been met and approved by the Director of Nursing:

1. The student has taken one or more nursing courses\* at their originating institution, and successfully achieved the designated score required for transfer into Lincoln's Practical Nursing program; and
2. Lincoln is accepting one or more nursing courses\* as eligible for transfer.

Rationale: The ATI TEAS is a predictor for successfully attaining a programmatic cut score in the first nursing course\*.

If the transferring student has met this initial level of achievement then it negates the purpose of the ATI TEAS test.

\* The nursing course: Fundamentals of Nursing (a.k.a. Nursing Fundamentals I, or Fundamentals of Nursing I) is the first nursing course in the program.

**EFFECTIVE JANUARY 17, 2024**

**ADD the sentence below to the second paragraph of the following policy on page 29:**

**Student Complaint / Grievance Policy**

All formal complaints must be addressed to the Campus President in writing.

**REVISE the following policy on page 25:**

## **Tuition and Fees**

A Schedule of Fees catalog addendum contains detailed information about the school's tuition and other charges. The addendum can also be found by visiting: [www.lincolntech.edu/consumerinfo](http://www.lincolntech.edu/consumerinfo).

Tuition is payable in advance. A definitive tuition schedule will be established prior to the start of class. Absence from class does not relieve the student of tuition liability

Student obligations relating to payment for purchases made from the school must be met in accordance with the provisions and the purchase agreements made at the time of the sale.

For more details, see Schedule of Fees addendum.

**REVISE the second paragraph in the following policy on page 22:**

## **Introductory Period of Enrollment**

Students who choose not to continue their enrollment at Lincoln College of Technology during the introductory period, will be charged for all books, uniforms, tools, and equipment not returned in new condition to the school.



**LINCOLN TECH**

CATALOG ADDENDUM TO  
**2023-2025**  
**Official School Catalog**  
**Volume XII**

**New Britain Campus**  
 100 John Downey Drive  
 New Britain, CT 06051  
 860-225-8641  
**Main Campus**

**Shelton Campus**  
 8 Progress Drive  
 Shelton, CT 06484  
 203-929-0592  
**Branch Campus**

**EFFECTIVE FOR START DATES BETWEEN OCTOBER 1, 2023 THROUGH OCTOBER 1, 2024**

**Add to the following policy on page 25:**

## **Scholarships**

### **Academic & Leadership Award Scholarship**

#### **Background:**

Lincoln Technical Institute (Group of Schools) is honored to offer the Academic & Leadership Award to qualified applicants. This \$2,500 award will go to thirty (30) current students annually throughout Lincoln Educational Services group of schools who exhibit leadership qualities, both in their personal lives and in their school career.

#### **Eligibility Requirements:**

In order to apply for the Award, an eligible student must:

- Currently attend a Lincoln Tech (Group of Schools) program for a minimum of 30 days
- Complete the application
- Complete the essay
- Minimum GPA of 3.0
- Title IV students must complete the Free Application for Federal Student Aid (FAFSA)

The student who earns this award must maintain satisfactory academic progress. Only students that meet the qualifications listed above can apply for this award.

#### **Award:**

Thirty (30) awards will be available annually (15 awards in February & 15 awards in August), to eligible students who apply, each in the amount of \$2,500. The award will be prorated over the entire length of his/her program and is specifically intended to cover expenses related to tuition costs. The Lincoln Award Committee will review all applications and select a finalist.

	<u>Submission OPENS</u>	<u>Submissions CLOSES</u>	<u>Winner Announced</u>
1.	October 1, 2023	November 15, 2023	February 1, 2024
2.	April 1, 2024	May 15, 2024	August 1, 2024

#### **Contact Requirements:**

The student portal provides a link, only during submission dates, that will allow students to complete the application/essay portion online. If a student chose to include recommendations, they must be completed and ready to upload at the time of submission. The system will only allow one submission per student number.

*Note: Due to Veteran Affairs (VA) regulations, if the selected scholarship winner is also receiving VA educational benefits, we are obligated to inform the VA of this award. In some cases, fully funded VA beneficiaries may not receive any direct benefit from this award.*

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 203-929-0592  
**Branch Campus**

**Add to the following policy on page 25:**

## **Scholarships**

### **High School Scholarship**

#### **General Information**

The High School Annual Scholarship Award Program is for High School Seniors graduating in 2024 who start school by December 31, 2024. The student must be in good standing with their high school at graduation and must earn a high school diploma in order to take advantage of any award money. A preliminary scholarship competition is conducted in the form of aptitude testing. On the basis of test results, semi-finalists are selected and invited to submit a portfolio. The top six semi-finalists with portfolios will be recognized. Semi-Finalists will return for an interview conducted by the scholarship committee comprised of volunteers representing business, industry, education and/or government not affiliated with LTI. This committee will evaluate each candidate on the basis of preliminary test results, professionalism, enthusiasm, personal conduct, and oral expression.

LTI will award applicants a \$500 scholarship to selected 2024 high school seniors who score between a 39-46 on the scholarship aptitude test. A \$1,000 scholarship will be awarded to selected 2024 high school seniors who score between a 47-55 on the scholarship aptitude test. Students can only receive one scholarship through this program. Students will not be able to combine scholarships awarded in the testing portion, semi-finalist, and finalist portion. The testing deadline for the \$500-\$1000 scholarship is December 31, 2024.

The six finalists will be interviewed by the scholarship committee and each finalist will be awarded only one of the following based on his/her performance: a \$10,000 scholarship (1 available); \$7,500 scholarship (2 available); \$3,500 scholarship (1 available); \$2,500 scholarship (2 available). Scholarships will be awarded by June 30, 2024.

#### **Portfolio Guidelines**

The student must prepare a one-page essay of no less than 300 words on why they wish to attend Lincoln Technical Institute. In addition, they will need to submit three (3) letters of recommendation which highlight their character, work ethic, and passion for the industry. These letters may be from a teacher, counselor, employer, community leader, or professional friend. Family members may not be used as a reference. The portfolios will be judged on professionalism, presentation, and content by an independent individual. Portfolio submission deadline is May 17, 2024. No late portfolios will be considered.

#### **Finalist Award Breakdown**

<b>Total Awards</b>	<b>Number Awarded</b>
\$10,000	1
\$7,500	2
\$3,500	1
\$2,500	2



### **FINALIST SCHOLARSHIP AWARD AMOUNTS**

1- \$10,000 SCHOLARSHIP  
2- \$7,500 SCHOLARSHIPS  
1- \$3,500 SCHOLARSHIPS  
2- \$2,500 SCHOLARSHIPS  
\$500 – IF APTITUDE SCORE IS 39-46  
\$1,000 – IF APTITUDE SCORE IS 47-55

Students can only receive one scholarship through this program, students will not be able to combine scholarships awarded in the testing portion, semi-finalist, and finalist portion.

Students first score will be score of record of the aptitude test unless an incomplete test has been logged in the system. The second chance would only be warranted for a system outage or internet failure.

Students can receive any combined Lincoln Scholarships / Grant not to exceed \$3,000.

- If a student receives any single Lincoln scholarship / Grant exceeding \$3,000, that will be the only scholarship awarded, no other Lincoln Scholarship / Grant can be combined.
- Gap Grants, Pride Grants and Academic Leadership Scholarships are excluded from the \$3,000 cap.

All scholarships must be applied for within 30 days of the start (with the exception of the Leadership Scholarships).

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**Branch Campus**

**EFFECTIVE FOR ENROLLMENTS BETWEEN JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**Add to the following policy on page 25:**

## **Scholarships**

### **American Hero and Single Parent Scholarship Programs**

#### **Purpose:**

Lincoln Scholarship Programs are designed to provide financial assistance to students who meet the criteria established below and want to enroll in one of the Lincoln Group of Schools\* for enrollments between January 1, 2024 through December 31, 2024. By offering the *American Hero* and *Single Parent* Scholarships to future students who are interested in vocational career training, Lincoln continues to show its commitment to helping students reach their goals as it has done since opening its first school in 1946.

#### **Eligibility Requirements\*\*:**

In order to apply for a Lincoln Scholarship, an eligible student must:

- Complete the application process to enroll;
- Complete the Free Application for Federal Student Aid (FAFSA);
- Enroll in the program of your choice by December 31, 2024; and
- Submit your Lincoln Scholarship application to the financial aid staff.

*American Hero Scholarship* applicants must submit proof of military service.

Those students awarded a scholarship must maintain satisfactory academic progress and also must attend the Lincoln Financial Literacy presentation within six weeks of enrollment. Only students that meet the qualifications listed above, and the admissions requirements in order to be considered an enrolled student, and who have demonstrated a financial need, can be awarded this scholarship.

#### **Scholarship Award:**

Each eligible student may apply for one scholarship with an award of \$1,000\*\*. The scholarship will be prorated over the entire length of his/her program. A Lincoln designee will make the final decision regarding the award.

Applications can be submitted any time prior to enrollment periods established by the school of your choice. Winners of the scholarship will be notified in writing by school administration. The notification will include the amount being awarded and start date for the program.

#### **Additional Scholarship Information:**

In order to be eligible for the scholarship, a student must enroll between January 1, 2024 and December 31, 2024. Applications must be submitted on or before December 31, 2024. The scholarship will not be awarded to any student who defers their enrollment past the requisite time period. The amount and number of scholarships offered by each campus can vary based on the number of applications. This award is a scholarship and does not require any form of repayment to any of the Lincoln Group of Schools\*.

These Scholarship programs can be suspended at any time. There would be no adverse impact on those students who were awarded a scholarship in the event that the Scholarship program was suspended.

Students can receive any combined Lincoln Scholarships / Grant not to exceed \$3,000.

- If a student receives any single Lincoln scholarship / Grant exceeding \$3,000, that will be the only scholarship awarded, no other Lincoln Scholarship / Grant can be combined.
- Gap Grants, Pride Grants and Academic Leadership Scholarships are excluded from the \$3,000 cap.

\*The Lincoln Group of Schools includes those schools under the names of Lincoln Technical Institute, Lincoln College of Technology, and Euphoria Institute of Beauty Arts and Sciences.

\*\*Recipients of the American Hero Scholarship may have their award applied to books and fees, if tuition is fully covered by other sources. All scholarships must be applied for within 15 days of the start (with the exception of the Leadership Scholarships).

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**Branch Campus**

**EFFECTIVE FOR ENROLLMENTS BETWEEN JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**Add to the following policy on page 25:**

## Scholarships

### First Responder Scholarship Program

#### Purpose:

The Lincoln First Responder Scholarship is designed to provide financial assistance to Emergency Responders and immediate family members who meet the criteria established below and want to enroll in a qualifying program of study at one of the Lincoln Group of Schools\* for enrollments between January 1, 2024 through December 31, 2024. By offering the Lincoln First Responder Scholarship to future students who are interested in vocational career training, Lincoln continues to show its commitment to helping students reach their goals as it has done since opening its first school in 1946.

#### Eligibility Requirements:

In order to apply for the Lincoln First Responder Scholarship, an eligible student must:

- Complete the application process to enroll;
- Provide proof of service documentation;
- Complete the Free Application for Federal Student Aid (FAFSA);
- Enroll in the program of your choice by December 31, 2024; and
- Submit your Lincoln First Responder Scholarship application to the financial aid staff.

***Scholarship recipients must attend the Lincoln Financial Literacy presentation within six weeks of enrollment.*** Only students that meet the qualifications listed above, and the admissions requirements in order to be considered an enrolled student, and who have demonstrated a financial need, can be awarded this scholarship.

#### Scholarship Award:

Each eligible student may apply for one First Responder scholarship with an award of \$1,000. The scholarship will be prorated over the entire length of his/her program. A Lincoln designee will make the final decision regarding the award. The total scholarship amount will be calculated and awarded in installments at the completion of each term/semester subject to the student maintaining good academic standings.

Any student can apply for the scholarship. Applications can be submitted any time prior to enrollment periods established by the school of your choice. Winners of the scholarship will be notified in writing by school administration. The notification will include the amount being awarded and start date for the program.

#### Additional Scholarship Information:

In order to be eligible for the scholarship, a student must enroll between January 1, 2024 and December 31, 2024. Applications must be submitted on or before December 31, 2024. The scholarship will not be awarded to any student who defers their enrollment past the requisite time period. The amount and number of scholarships offered by each campus can vary based on the number of applications. This award is a scholarship and does not require any form of repayment to any of the Lincoln Group of Schools\*.

This Scholarship program can be suspended at any time. There would be no adverse impact on those students who were awarded the scholarship in the event that the Scholarship program was suspended.

Students can receive any combined Lincoln Scholarships / Grant not to exceed \$3,000.

- If a student receives any single Lincoln scholarship / Grant exceeding \$3,000, that will be the only scholarship awarded, no other Lincoln Scholarship / Grant can be combined.
- Gap Grants, Pride Grants and Academic Leadership Scholarships are excluded from the \$3,000 cap.

\*The Lincoln Group of Schools includes those schools under the names of Lincoln Technical Institute, Lincoln College of Technology, and Euphoria Institute of Beauty Arts and Sciences.

All scholarships must be applied for within 15 days of the start (with the exception of the Leadership Scholarships).



ADMINISTRATION AND FACULTY STAFF  
CATALOG ADDENDUM TO  
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**New Britain Campus**  
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860-225-8641  
**Main Campus**

**EFFECTIVE JANUARY 25, 2024**

**REGIONAL ADMINISTRATION STAFF**

<b>Name/Department</b>	<b>Title/Position</b>
Dave Heintz	Regional IT Administrator
Morgan Wicken	High School Presenter

**NEW BRITAIN ADMINISTRATIVE STAFF**

<b>Name/Department</b>	<b>Title/Position</b>
<b>Administration</b>	
Tina Cianchetti	Campus President
Laura Stein	Director of Education
<b>Administrative</b>	
Kelli Middendorf	Registrar
Gabrielle Nocera	Student Services Coordinator
Charlotte O'Brien	FT Receptionist
Sharon Watts	PT Receptionist
Albert Guillermo	Network Systems Administrator

**Financial Aid**

Hope Covello

Director of Financial Aid

**Career Services**

Michelle Hill

Daina Smolskis

Lisa Alicea

Director of Career Service

Career Services Advisor

Outreach Coordinator

**Admissions**

Loren Bienkowski

Celine Carnevale

Grendaliz Cruz

Christina Pleasent

Jenna Redman

Lisa Sgherza

Daniel Stack

Jessica Rahusen

Director of Admissions

Senior Admissions Representative

Admissions Representative

Admissions Representative

Admissions Representative

Admissions Representative

Admissions Representative

Admissions Facilitator

**Business Office**

Melinda Merliss

Mark Dawick

Seanna Davino

Director of Administrative Services

Assistant Director of Administration

Business Office Clerk

## **NEW BRITAIN FACULTY**

<b>Name/Department</b>	<b>Title/Position</b>	<b>Name/Department</b>	<b>Title/Position</b>
<b>ACHR</b>		<b>Nursing</b>	
Douglas Dupuis	FT Instructor	Laura McKeown	Director of Nursing-PN
Gary Heohne	FT Instructor	Ada Miranda	Assistant Director of Nursing
Miguel Ortiz	FT Instructor	Mary Marquis	Administrative Assistant-Education
Robert Marquis Jr	PT Instructor	Joann Maffeo	Instructor-Nursing LRA
Bruce Ruvolo	PT Instructor	Sydonnie Brown	FT Instructor
Bruce Turnquist	PT Instructor	Joyce Gorcyca	FT Instructor
William Caco	Substitute Instructor	Barbara Helming	FT Instructor
		Karen Hoffman	FT Instructor
		Neil Lawrence	FT Instructor
		Catherine Martinez	FT Instructor
		Gwendolyn Ostrinski	FT Instructor
		Seona Abraham	PT Instructor
		Erin Ahearn-Leger	PT Instructor
		Almira Alagic-Lasic	PT Instructor
		Kristina Amato	PT Instructor
		Amalli Beckham	PT Instructor
		Joanne Boucher	PT Instructor
		Raven Burnett	PT Instructor
		Priscilla Caban	PT Instructor
		Stacey Chochoms	PT Instructor
		Brittany DeCarli	PT Instructor
		Arlene Dixon	PT Instructor
		Dana Esposito	PT Instructor
		Nanci Feitel	PT Instructor
		Megan Girard	PT Instructor
		Jennifer Godin	PT Instructor
		Natalie Grasso	PT Instructor
		Mary Hryniewicz	PT Instructor
		Cynthia Hutt	PT Instructor
		Rebecca Iannucci	PT Instructor
		Angela Johnson	PT Instructor
		Katarzyna Kosciolek	PT Instructor
		Jessica Lagassey	PT Instructor
		Latoya Lewis	PT Instructor
		Loriann MacLean	PT Instructor
		Deborah	PT Instructor
		Mahabamunuge	
		Kayla Makara	PT Instructor
		Jamie-Lyn Malone	PT Instructor
		Cheryl Mansfield	PT Instructor
<b>Electrician</b>			
Leroy Gay	Education Supervisor		
Michael Defelice Sr	FT Instructor		
Richard Sterling	FT Instructor		
Harold Barringham	PT Instructor		
Edward Fontaine	PT Instructor		
Adam Pina	PT Instructor		
<b>Medical Assistant</b>			
Shannon Saunders	Education Supervisor		
Jocelyn Bezarez	PT Instructor		
Pamela Borselle	PT Instructor		
Melody Bradley	PT Instructor		
Lynn Diaz	PT Instructor		
Jacqueline Hicks	PT Instructor		
Donnette Martin	PT Instructor		
Melissa Davis	Substitute Instructor		
Joseph Stango	Substitute Instructor		



Allyssa McMahon	PT Instructor
Ashley Morann	PT Instructor
Sukurat Olayiwola	PT Instructor
Carissa Oliveira	PT Instructor
Abegail Parker	PT Instructor
Patricia Pesut	PT Instructor
Arelis Quintana	PT Instructor
Nancy Rall	PT Instructor
Molly Reid	PT Instructor
Lydia Roldan	PT Instructor
Carmen Roman	PT Instructor
Milca Rosario	PT Instructor
Nancy Sarog-Wallick	PT Instructor
Sasha Segarra	PT Instructor
Kerry Thompson	PT Instructor
Jennifer Travers	PT Instructor
Evita Verano	PT Instructor
Doris Williams	PT Instructor
Lauren Jedidian	Substitute Instructor
Julius Johnson	Substitute Instructor
Kathleen Johnson	Substitute Instructor
Athena Mains	Substitute Instructor
Cecilia Meehan	Substitute Instructor
Rachel Plourde	Substitute Instructor
Lynn Prior	Substitute Instructor
Katherine Quinn	Substitute Instructor
Amela Sulejmanovic	Substitute Instructor
Kimberly Wierzchowski	Substitute Instructor
Shanice Willingham	Substitute Instructor



# LINCOLN TECH

ADMINISTRATION AND FACULTY STAFF  
CATALOG ADDENDUM TO  
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**Shelton Campus**  
8 Progress Drive  
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**Branch Campus**

**EFFECTIVE JANUARY 19, 2024**

**REGIONAL ADMINISTRATION STAFF**

<b>Name/Department</b>	<b>Title/Position</b>
Dave Heintz	Regional IT Administrator
Morgan Amber Wicken	High School Presenter

**SHELTON ADMINISTRATIVE STAFF**

<b>Name/Department</b>	<b>Title/Position</b>
<b>Administration</b>	
Dr. Susan G. Naples	Campus President
Robert Onorato	Director of Education
John Clancy	Network Systems Administrator
<b>Administrative</b>	
Marilynn Leeney	Supervisor Registrar
Nicole Vickers	Assistant Registrar
Angel Cepeda	FT Receptionist
Angela Pulley	PT Evening Receptionist

**Career Services**

Kathy Trister  
 Megan Johnson  
 Brittany Catale  
 Mahendra Thakurdyal

Director of Career Services  
 Career Services Advisor  
 Career Services Advisor  
 Career Services Advisor

**Admissions**

Nicole Givens  
 Shelly Ramos  
 Stacey Williams  
 Carol Bufardeci  
 Julia Martin  
 Kristine McPeck  
 Nicole Vickers

Director of Admissions  
 Sr. Admissions Representative  
 Sr. Admissions Representative  
 Admissions Representative  
 Admissions Representative  
 Admissions Representative  
 Admissions Facilitator

**Business Office**

Teresa Bell  
 Jill Gillis  
 Susan Taylor

Director of Administrative Services  
 Assistant Director of Administrative Services  
 Business Office Clerk

**SHELTON FACULTY****Name/Department  
Culinary /IBP****Title/Position**

Chef Torres  
 Chef Casinelli  
 Chef Choate  
 Chef Crouth  
 Chef Leech  
 Chef Levene Bacuilima  
 Chef Quirk  
 Chef Parrelli  
 Chef Benedicto  
 Chef Rajski

Education Supervisor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 PT Instructor  
 Substitute Instructor

**Electrical**

Al Mallozzi  
 Jimmy Tarzia  
 Robert LeClair

Education Supervisor  
 Lead Instructor  
 FT Instructor

**Name/Department  
Nursing****Title/Position**

Ruth Sarah Mazzaferro  
 Rayna Salemme  
 Deanna Cabral  
 Shayla Leeney  
 Laurel Arnold  
 Alissa Brown  
 Evanne Covino  
 Jennifer Kochiss  
 Robin LaBianco  
 Bryanna Lopes  
 Tracy Kekacs  
 Sasha-Ann Rhoden  
 Ellen Sutton  
 Melek Ahrez  
 Erica Atchison  
 Nicole Baptiste  
 Sara Cocivi  
 Anita Davis-Greene  
 David Depukat

Director of Nursing  
 Assistant Director of Nursing  
 Education Coordinator  
 Evening Admin. Assistant  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 FT Instructor  
 LRA  
 FT Instructor  
 Clinical Nurse Manager  
 PT Instructor  
 PT Instructor  
 PT Instructor  
 PT Instructor  
 PT Instructor  
 PT Instructor

Michael Provenzano	FT Instructor
Matthew Thelen	FT Instructor
Thomas DeMarco	PT Instructor
Edwin Pena	PT Instructor
Dylan Presutto	PT Instructor

**Medical Assistant**

Carolyn Rodriguez	Education Supervisor
Kelley Ryan	FT Instructor
Nashalee Valle	FT Instructor
Carolyn Bacarella	PT Instructor
Carmella Richardson	PT Instructor

Julia DiBartolomeo	PT Instructor
Dara Evans	PT Instructor
Nathali Feliz-Abreu	PT Instructor
Marie Ferreira	PT Instructor
Sandra Fomenko	PT Instructor
Nicola Gaynor	PT Instructor
Anna Hessler	PT Instructor
Naquita Jacques	PT Instructor
Fedellie John	PT Instructor
Shaina Jones	PT Instructor
Patricia King Williams	PT Instructor
Amy Kinton	PT Instructor
Nancy Lang	PT Instructor
Yvonne Love	PT Instructor
Patricia Mason	PT Instructor
Kelli Merly	PT Instructor
Lisa Milbauer	PT Instructor
Nicole Miller-Tyson	PT Instructor
Janet McCann	PT Instructor
Dhurata Pasholli	PT Instructor
Blossom Pryce	PT Instructor
Maryellen Rediker-Douglas	PT Instructor
Karl Schmidt	PT Instructor
Dawn Sideleau	PT Instructor
William Tarvis	PT Lead Instructor
Donna Viner	PT Instructor
Patricia Winn	PT Instructor
Grace Wolcott	PT Instructor
Djibril Diallo	Substitute Instructor
Brian Ligouri	Substitute Instructor
Amara Luong	Substitute Instructor
Brittney Moore	Substitute Instructor
Stephanie Nicolas	Substitute Instructor
Lacretia Watts	Substitute Instructor

# LINCOLN TECHNICAL INSTITUTE - NEW BRITAIN CAMPUS

## 2024 ACADEMIC CALENDAR

### ALL PROGRAMS

#### **CLASS HOLIDAYS**

There will be no classes for students on the following holidays:

New Year's Day (Observed)  
 Martin Luther King Day  
 Presidents' Day  
 Memorial Day  
 Juneteenth Day  
 Summer Break  
 Labor Day  
 Thanksgiving Break  
 Winter Break

January 1, 2024  
 January 15, 2024  
 February 19, 2024  
 May 27, 2024  
 June 19, 2024  
 July 1- July 5, 2024  
 September 2, 2024  
 November 28 - 29, 2024  
 December 23 - 31, 2024

#### Medical Assistant 10.0

DAYS  
 MON-THU

8:00 AM - 12:15 PM

START	END
1/2/2024	9/5/2024
2/6/2024	10/9/2024
3/12/2024	11/13/2024
4/15/2024	12/19/2024
5/20/2024	2/6/2025
6/24/2024	3/13/2025
8/5/2024	4/16/2025
9/9/2024	5/21/2025
10/14/2024	6/26/2025
11/18/2024	7/30/2025

#### Medical Assistant 10.0

EVES  
 MON-THU

5:45 PM - 10:00 PM

START	END
1/2/2024	9/5/2024
2/6/2024	10/9/2024
3/12/2024	11/13/2024
4/15/2024	12/19/2024
5/20/2024	2/6/2025
6/24/2024	3/13/2025
8/5/2024	4/16/2025
9/9/2024	5/21/2025
10/14/2024	6/26/2025
11/18/2024	7/30/2025

#### Practical Nursing

DAYS  
 MON-WEDS

8:00 AM - 2:20 PM

THUR-FRI

6:45 AM - 4:15 PM

START	END
1/16/2024	1/10/2025
4/15/2024	4/11/2025
7/15/2024	7/11/2025
10/14/2024	10/10/2025

#### Air Conditioning,

DAYS  
 MON-THUR

7:30 AM - 3:00 PM

START	END
2/7/2024	2/18/2025
5/14/2024	5/22/2025
7/25/2024	8/5/2025
9/30/2024	10/8/2025
12/3/2024	12/11/2025

#### Air Conditioning,

EVES  
 MON-THUR

5:45 PM - 10:15 PM

START	END
1/23/2024	8/5/2025
6/17/2024	1/7/2026
9/30/2024	4/14/2026
11/14/2024	6/3/2026

#### Practical Nursing

EVES  
 MON-TUES

5:00 PM - 10:00 PM

WED-THUR

4:45 PM - 10:00 PM

START	END
3/25/2024	12/22/2025
9/3/2024	6/11/2026

#### Electrician

DAYS  
 MON-THU

8:00 AM - 3:00 PM

START	END
2/26/2024	2/24/2025
5/20/2024	5/19/2025
8/21/2024	8/20/2025
9/19/2024	9/18/2025
11/14/2024	11/13/2025

#### Electrician

EVES  
 MON-THUR

5:45 PM - 9:45 PM

START	END
2/28/2024	9/16/2025
4/11/2024	10/29/2025
7/18/2024	2/9/2026
9/3/2024	3/25/2026
12/2/2024	6/23/2026

# LINCOLN TECHNICAL INSTITUTE - SHELTON CAMPUS

## 2024 ACADEMIC CALENDAR

### ALL PROGRAMS

#### ***CLASS HOLIDAYS***

There will be no classes for students on the following holidays.

New Year's Day  
 Martin Luther King Day  
 Presidents' Day  
 Memorial Day  
 Juneteenth  
 Summer Break  
 Labor Day  
 Thanksgiving Break  
 Christmas Break

January 1, 2024  
 January 15, 2024  
 February 19, 2024  
 May 27, 2024  
 June 19, 2024  
 July 1 - July 5, 2024  
 September 2, 2024  
 November 28 - 29, 2024  
 December 23 - 31, 2024

Medical Assistant  
 DAYS  
 MON-THU  
 8:00 AM - 12:15 PM

START	END
01/02/24	09/05/24
02/06/24	10/09/24
03/12/24	11/13/24
04/15/24	12/19/24
05/20/24	02/06/25
06/24/24	03/13/25
08/05/24	04/16/25
09/09/24	05/21/25
10/14/24	06/26/25
11/18/24	07/30/25

Medical Assistant  
 EVES  
 MON-THU  
 5:45 PM - 10:00 PM

START	END
01/02/24	09/05/24
02/06/24	10/09/24
03/12/24	11/13/24
04/15/24	12/19/24
05/20/24	02/06/25
06/24/24	03/13/25
08/05/24	04/16/25
09/09/24	05/21/25
10/14/24	06/26/25
11/18/24	07/30/25

Electrical  
 DAYS  
 MON-THU  
 8:00 AM - 3:00 PM

START	END
01/04/24	01/02/25
03/05/24	03/04/25
04/02/24	04/01/25
05/29/24	05/28/25
06/27/24	06/26/25
08/29/24	08/28/25
09/30/24	09/29/25
11/25/24	11/24/25

Electrical  
 EVES  
 MON-THUR  
 5:45 PM - 9:45 PM

START	END
01/09/24	07/29/25
04/09/24	10/24/25
05/22/24	12/10/26
08/28/24	03/24/26
10/14/24	05/06/26

Practical Nursing  
 DAYS  
 MON-WED  
 8:00 AM - 2:20 PM  
 THUR-FRI  
 6:45 AM - 4:15 PM

START	END
01/16/24	01/10/25
04/15/24	04/11/25
07/15/24	07/11/25
10/14/24	10/10/25

Practical Nursing  
 EVES  
 MON-TUES  
 5:00 PM - 10:00 PM  
 WED-THUR  
 4:45 PM - 10:00 PM

START	END
03/25/24	12/08/25
09/03/24	05/18/26

Culinary & IB&P

DAYS  
 Block Schedule  
 8:00 AM - 2:30 PM

START	END
02/12/24	04/30/25
04/22/24	07/09/25
07/08/24	09/26/25
09/16/24	12/02/25
11/25/24	02/18/26

Culinary & IB&P

EVES  
 MON-THUR  
 6:00 PM - 10:30 PM

START	END
02/12/24	04/30/25
04/22/24	07/09/25
07/08/24	09/26/25
09/16/24	12/02/25
11/25/24	02/18/26



**Schedule of Fees Catalog Addendum**  
**For all Enrollments on or after February 1, 2024**

<b>Air Conditioning, Refrigeration &amp; Heating Technology - HVACR411D</b>		
<i>1320 Hour Day or Evening Program</i>		
Tuition	\$	30,580.00
Book Fee	\$	1,097.00
Uniform Fee	\$	85.00
Equipment Fee	\$	1,646.00
Student Fee*	\$	792.00
Technology Fee	\$	150.00
<b>Total</b>	<b>\$</b>	<b>34,350.00</b>

<b>Electrician Training - ET213D</b>		
<i>1200 Hour Day or Evening Program</i>		
Tuition	\$	31,320.00
Book Fee	\$	543.00
Uniform Fee	\$	85.00
Equipment Fee	\$	1,412.00
Student Fee*	\$	888.00
Technology Fee	\$	150.00
<b>Total</b>	<b>\$</b>	<b>34,398.00</b>

<b>Medical Assistant - MAPX100</b>		
<i>880 Hour Day, Afternoon or Evening Program</i>		
Tuition	\$	20,636.00
Book Fee	\$	613.00
Uniform Fee	\$	95.00
Equipment Fee	\$	871.00
Student Fee*	\$	880.00
Technology Fee	\$	150.00
<b>Total</b>	<b>\$</b>	<b>23,245.00</b>

<b>Practical Nursing - LPN102D</b>		
<i>1600 Hour Day or Evening Program</i>		
Tuition	\$	33,520.00
Book Fee	\$	1,165.00
Uniform Fee	\$	95.00
Equipment Fee	\$	978.00
Student Fee*	\$	1,838.00
Technology Fee	\$	150.00
<b>Total</b>	<b>\$</b>	<b>37,746.00</b>

<b>Culinary Arts &amp; Food Services - CUL120D</b>		
<i>1080 Hour Day or Evening Program</i>		
Tuition	\$	22,764.00
Book Fee	\$	918.00
Uniform Fee	\$	276.00
Equipment Fee	\$	1,229.00
Student Fee*	\$	1,296.00
Technology Fee	\$	150.00
<b>Total</b>	<b>\$</b>	<b>26,633.00</b>

<b>International Baking &amp; Pastry - IBP101D</b>		
<i>1080 Hour Day or Evening Program</i>		
Tuition	\$	22,764.00
Book Fee	\$	690.00
Uniform Fee	\$	276.00
Equipment Fee	\$	1,251.00
Student Fee*	\$	1,296.00
Technology Fee	\$	150.00
<b>Total</b>	<b>\$</b>	<b>26,427.00</b>

New Britain Graduation Fee (includes cap and gown): \$35.00  
Shelton Graduation Fee (includes cap and gown): \$30.00

Transcript Request Fee: \$10.00

*Equipment Fee includes 6.35% sales tax. Equipment pricing includes a lab fee and administrative processing fee for potential student injuries.*

- \* Student Fee includes the following:
1. OSHA 30 certification, EPA certification, R-410A certification, Energy Auditor certification and Heat Load Analyst certification for the Air Conditioning, Refrigeration and Heating Technology program.
  2. Registered Medical Assistant certification or Certified Clinical Medical Assistant certification for the Medical Assistant program.
  3. NCLEX examination and testing fees for the Practical Nursing program when students successfully complete the Virtual ATI program.
  4. OSHA 30 certification for the Electrician Training program.
  5. Consumable supplies for food prep for Culinary Arts & Food Services and International Baking & Pastry