

INSTITUTION DISCLOSURE OF INFORMATION FORM

FOR COMMISSION USE ONLY

STATE OF MISSISSIPPI

DATE RECEIVED \_\_\_\_\_

COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION

3825 Ridgewood Rd, Jackson, MS 39211

Institution Name: Lincoln College of Technology
Institution Address: 1524 Gallatin Ave Nashville, TN 37206
Telephone Number: (615) 226-3993

- 1. During the past two (2) years 52.49% of our students completed or graduated from their program of study within 150% of the normal time for completion of or graduation from the program of study.
2. During the past two (2) years 82% of our students were employed in their field of study or a related field within six (6) months after completion of or graduation from their program of study.
3. During the past two (2) years N/A% of our students mastered institutionally designed or nationally required examinations for licensure or certification in their field of study.

The following post-secondary education institutions have accepted credits from our institution: The Transfer of credits is determined solely by the receiving institution.

The following program(s) of study are offered at our institution at the indicated cost:

Table with 2 columns: Program of Study and Cost. Rows include Automotive Service Management Technology (\$43,803.00), Automotive Service Technology (\$39,945.00), Diesel and Truck Service Management Technology (\$43,882.00), Diesel and Truck Service Technology (\$40,024.00), Heavy Equipment Service Management Technology (\$44,174.00), Heavy Equipment Service Technology (\$40,316.00), and Welding & Fabrication Technology (\$25,884.00).

<b><u>Program of Study</u></b>	<b><u>Cost</u></b>
Collision Repair & Refinishing Service Management	\$36,235.00
Collision Repair & Refinishing Technology	\$29,621.00

# INSTITUTION DISCLOSURE OF INFORMATION FORM

## SECTION I - EDUCATION

The Mississippi Proprietary School and College Registration Law requires all proprietary schools registered with the state of Mississippi to utilize the refund policy as stated in section 75-60-18 of the law. SECTION 4. Section 75-60-18, Mississippi Code of 1972, is as follows:

When refunds are due, they shall be made within thirty (30) days of the last day of attendance if written notification of withdrawal has been provided to the institution by the student. All refunds shall be made without requiring a request from the student and within thirty (30) days from the date that the institution terminates the student or determines withdrawal by the student based on last day of attendance. In any event, all refunds shall be made within sixty (60) days of the student's last day of attendance. Any unused portion of fees and other institutional charges shall be refunded as follows:

(a) Refunds for Classes Canceled by the Institution. If tuition and fees are collected in advance of the starting date of a program and the institution cancels the class, one hundred percent (100%) of the tuition and fees collected shall be refunded. The refund shall be made within thirty (30) days of the planned starting date.

(b) Refunds for Students Who Withdraw on or Before the First Day of Class. If tuition processing fees are collected in advance of the starting date of classes and the student does not begin classes or withdraws on the first day of classes, no more than One Hundred Dollars (\$100) of the tuition and processing fees may be retained by the institution. Appropriate refunds for a student who does not begin classes shall be made within thirty (30) days of the class starting date.

(c) Refund for Students Enrolled Prior to Visiting the Institution. Student who has not visited the school facility prior to enrollment will have the opportunity to withdraw without penalties within three (3) days following a documented attendance at a regularly scheduled orientation or a documented tour of the facilities and inspection of the equipment. Institutions are required to keep records of students' initial visits or orientation sessions.

(d) Refunds for Students After Instruction has Begun. Contractual obligations beyond twelve (12) months are prohibited. The refund policy for students attending proprietary institutions who incur financial obligations for a period of twelve (12) months or less shall be as follows:

- (i) After the first day of classes and during the first ten percent (10%) of the period of financial obligation, the institution shall refund at least ninety percent (90%) of the tuition;
- (ii) After the first ten percent (10%) of the period of financial obligation and until the end of the first twenty-five percent (25%) of the period of obligation, the institution shall refund at least fifty percent (50%) of the tuition;
- (iii) After the first twenty-five percent (25%) of the period of financial obligation and until the end of the first fifty percent (50%) of the period of obligation, the institution shall refund at least twenty-five percent (25%) of the tuition; and
- (iv) After the first fifty percent (50%) of the period of financial obligation, the institution may retain all of the tuition.

\_\_\_\_\_  
Signature of Prospective Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of School Official